

BOARD OF TRUSTEES
FOR THE
STATE RETIREMENT AND PENSION SYSTEM
OF MARYLAND

MINUTES OF MEETING

August 17, 2004

The Board of Trustees for the State Retirement and Pension System of Maryland met in the Boardroom of the SunTrust Building, 120 East Baltimore Street, Baltimore, Maryland, at 9 00 a m There were present William Donald Schaefer, Chairman, Nancy K Kopp, Vice-Chair, James C DiPaula, Jr , David B Hamilton, Morris L Krome, William D Brown, Carl D Lancaster, Dr Melissa Moye, Patrick O'Shea, F Patrick Hughes, John W Douglass, Trustees, and, Thomas K Lee, Secretary Agency Staff members also attending were Margaret A Bury, Retirement Administrator, Deborah Bacharach, Carla G Katzenberg, Assistant Attorneys General and Laura Burns, Staff Attorney, Margo Wheet, Chief Financial Officer, Jeannie Abramson, Steve Huber, Chief Investment Officer, Tracey Ray and Lawrence J Bach, Investments, Howard Plemes, Director Legislation and Research, Sherlynn Matesky, Legislation and Research, Thomas Gighotti, Chief Internal Auditor, Joseph Coale, Chief Information Officer, Gary Scribner, Project Manager, Dale Markel, Chief Information Officer, and Monica Bias, Executive Associate

Also attending were Dean Kenderdine, Comptroller's Office, Steve Cummings, Ennis Knupp, John Keenan, AFSCME, David Jackson, Esquire, and, Michele B Carlson and Dennis M Gottesman, Esquire

Prior to discussing the agenda, Chairman Schaefer noted that the Board wished to make a special presentation to Mr Lawrence Bach in recognition of his 40 years of service to the State of Maryland Treasurer Kopp read a letter from the Board addressing Mr Bach's many accomplishments during his long tenure with the State Retirement Agency

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| Minutes | 1 | On motion made and duly seconded, the Board approved the minutes of the July 20, 2004 regular meeting |
| Investment
Committee
Recommendations and
Information Items | 2 | Mr Carl Lancaster, Chairman of the Investment Committee, reported on the meeting held August 13, 2004

Mr Lancaster stated that Ms Bacharach had advised the Investment Committee that Mr Chapman had been found guilty of the majority of the 32 charges filed against him The System's next actions are to follow up on restitution of the \$5 1 million losses resulting from Mr Chapman's activities |

On motion made by Mr Lancaster, seconded by Mr O'Shea, the Board approved the open session minutes of the August 13, 2004 Investment Committee meeting

On motion made by Mr Lancaster, seconded by Mr O'Shea, the Board approved the Private Equity Policies and Procedures and Strategy Paper with the following amendments (1) staff will provide a cumulative log showing new and existing amendments made to private equity limited partnership agreements in which the System has investments, (2) Altius will provide a disclosure statement regarding their relationship, if any, with funds they recommend to the System, (3) staff will work with Altius to integrate the evaluation process into the Investment Operations Manual, and (4) the Investment Committee will review the process in six months

On motion made by Mr Lancaster, and duly seconded, the Board approved a response letter to HarbourVest Partners LLC stating that the Board is unable to support the proposed change to the HarbourVest VI Limited Partnership Agreement

On motion made by Mr Lancaster, seconded by Mr DiPaula, the Board approved staff's recommendation that for portfolio management purposes, all cash in any of the System's cash accounts (equity, fixed income, or real estate) be considered as one pool and used for any purpose necessary – pay benefits, rebalance, or fund approved investments

On motion made and duly seconded, the Board voted unanimously to meet in Executive Session to consider the investment of public funds State Govt Article, Section 10-508(a)(5) authorizes the Board to meet in closed session to consider the investment of public funds

EXECUTIVE SESSION

The Board met in Executive Session at 9 12 a m in the Boardroom of the SunTrust Building at 120 East Baltimore Street to consider investment matters Those persons present in Executive Session for discussion were William Donald Schaefer, Chairman, Nancy K Kopp, Vice-Chair, James C DiPaula Jr , David B Hamilton, Morris L Krome, William D Brown, Carl D Lancaster, Dr Melissa Moye, Patrick O'Shea, F Patrick Hughes, and John W Douglass, Trustees Agency staff members also attending were Thomas K Lee, Margaret A Bury, Deborah Bacharach, Margo Wheat, Jeannie Abramson, Lawrence Bach, Gary Scribner, Howard Pleines, Joseph Coale, Tom Gighiotti, Steve Huber, Steve Cummings, Tracey Ray, Dale Markel, Dean Kenderdine, Sherlynn Matesky, and Monica Bias The Board ended its closed session at 10 30 a m and returned to regular session to complete the agenda

REGULAR SESSION

On motion made and duly seconded, the Board voted to ratify actions taken in Executive Session

The Board accepted Mr Lancaster's report

Administrative 3
Committee
Recommendations and
Information Items

Mr William D Brown, Chairman of the Administrative Committee, reported on the meeting held August 10, 2004

Mr Brown stated that the administrative fees through June 2004 were accepted He noted that the Retirement Agency ended the fiscal year with a surplus of \$132,000

Mr Brown stated that the Committee agreed to defer action on possible 2005 legislative proposals until its September 7, 2004 meeting to give Trustees more time to review the proposals He asked all Trustees to review and submit their comments to the Administrative Committee for that meeting

Mr Brown stated that at the June Administrative Committee, Mr Carl Lancaster expressed his concerns with a 1997 Board regulation, which subjects a retiree to the earnings limitation beginning January 1 of the calendar year following the date of retirement Mr Lancaster believes that the regulation does not follow the law, and that retirees are disadvantaged for ease of administration by the Board's interpretation of this law – regulation subjects retirees to the earnings limitation up to a maximum 10 years 11 months after actual retirement date

Mr Brown indicated that the Retirement Agency would include this issue as another reason to support a proposal to eliminate the earnings limitations entirely Legal counsel is to provide an advice on the possibility of modifying the existing regulation to impact retirees for less than 10 years (possible round down), while staff considers options to deal with the immediate problem of retirees impacted by the earnings limitation more than 10 years after their retirement

On motion made by Mr Brown, seconded by Major Krome, the Board agreed to uphold the Executive Director's decision to issue a summary decision and deny Ms Kathleen Maroney's request to participate in the Teachers' Pension System Pension law requires that a member who elects the Optional Retirement Program over the State System must remain in that program

Mr Brown noted that Mr Douglass has asked the Board to renew its efforts to seek independent status for the Retirement Agency in order to obtain the flexibility necessary to carry out the System's business without the personnel, budget and procurement restrictions placed on State agencies. Particular concerns involve the State's overall position cap and spending affordability limits. While the Retirement Agency has enjoyed some flexibility with new hires and has the ability to receive additional funding through budget amendments, the Committee suggested that staff seek feedback from Annapolis on the concept of independent status for the Agency in the future.

Mr Brown noted that Mr Ellis Kitchen, Maryland's Chief Information Officer, presented information on the oversight and assistance the Department of Budget and Management now provides in the development and implementation of major Information Technology projects. The process that supports the development of new projects is the Systems Development Life Cycle (SDLC), which provides support for IT project managers, guides and templates for critical activities, establishes roles and responsibilities, and sets critical output and approval points. Mr Kitchen noted that during the numerous steps necessary to complete a successful project his office would work with the project manager and other SRA staff to make the Board's current effort successful.

Mr Brown noted that the Board wanted to be kept fully informed of all issues throughout the project's life cycle to avoid any repetition of the problems that occurred during the development of the prior project.

Mr Lee noted that it will be critical for the Agency to have sufficient time to develop and implement its new IT system and, therefore, the Agency is seeking the General Assembly's assistance to establish a moratorium on major legislative changes. Mr Brown concluded his remarks by noting that the business process review should be completed by December. An IT project timeline should be in place within the year.

Mr Brown advised that the Agency intends to provide the voluminous information received each month for the various Trustee meetings on a CD-ROM as well as paper. This should be accomplished within the next few months.

On motion made by Mr Brown, the Board of Trustees approved St Mary's Metropolitan Commission's participation in the State Pick-Up Program

Mr Brown indicated that at the request of Mr Hamilton, staff is studying the feasibility of seeking a Compliance Officer for the System who would report directly to the Board while working with the internal audit staff and legal counsel EXHIBIT A

The Board accepted Mr Brown's report

Executive
Director's Report

- 4 Mr Thomas Lee notified the Board that at the suggestion of Mr Brown, the Retirement Agency was updating its disaster recovery plan

Mr Lee indicated that the Administrative Committee would be reviewing the Agency's 2006 budget request at its September 7 meeting. The Agency received an extension for submitting its budget until the end of September.

Five members of the Employees' Systems submitted the required signatures to be placed on the ballot to complete Mr Caple's term as Trustee. The individuals are Joseph C Bryce, University System of Maryland, Sheila Hill, Patuxent Institution, James H McLean, Department of Business and Economic Development, Ruth Anne Ogle, Maryland Parole Commission, and Joseph N Wilderson, Jr. Maryland State Highway Administration. Two additional candidates, Denise M Parrington and Thomas Wendel, submitted less than the required 500 eligible voter signatures to be placed on the ballot.

The Board accepted Mr Lee's report

Business Plan

- 5 On motion by Mr Brown, and duly seconded, the Board accepted the Retirement Agency's 2005 Business Plan. Treasurer Kopp stated that the plan was strong and well presented. The Treasurer commented the 2006 Business Plan should be as detailed as the Benefits sections.

Earnings Limitation
Recovery

- 6 On motion made by Mr Brown, and seconded by Mr Hughes, the Board approved the Agency's report on retirees who exceeded the maximum earnings allowable under current law during calendar 2003. The pensions of the affected retirees are to be reduced as specified by law during fiscal year 2005.

- Special Option 7 7 On motion made by Mr Brown, and seconded by Treasurer Kopp, the Board approved the request from Helene L. Stein for a Special Option 7 benefit effective July 1, 2004
- Medical Board Reports 8 On motion made by Mr Brown, and seconded by Major Krome, the Board accepted the reports of the Medical Board in connection with applications of members for ordinary, accidental and special disability retirement allowances. The Medical Board's conclusions were reached after its review of the evidence provided by the claimants
- Supplemental Medical Board Reports 9 On motion made by Mr Brown, seconded by Treasurer Kopp, the Board accepted the supplemental reports of the Medical Board in connection with applications of members for ordinary, accidental and special disability retirement allowances. The Medical Board's conclusions were reached after its review of the evidence provided by the claimants
EXHIBIT B
- John S. Kelly 10 The Board considered the recommendation of the Administrative Law Judge in connection with the claim of Mr John S. Kelly for accidental disability benefits. The Administrative Law Judge's report, a report by the Medical Board, and all related documents submitted by the parties were presented
- Mr. David Jackson, attorney for Mr John S. Kelly appeared before the Board and opposed the Agency's position and the Proposed Decision of the Administrative Law Judge. Mr Kelly did not appear. Ms. Carla G. Katzenberg, attorney for the Agency, addressed the Board and argued that the Board should adopt the Administrative Law Judge's recommendations. Following discussion, the Board deferred further consideration to Executive Session.
- Michele B. Carlson 11 The Board considered the recommendations of the Medical Board and the Proposed Decision of the Administrative Law Judge in connection with the claim of Ms Michele B. Carlson for disability benefits. The Medical Board Report, the Proposed Decision of the Administrative Law Judge, and all related documents submitted by the parties were presented
- Ms. Carlson appeared before the Board with her attorney, Dennis M. Gottesman, and opposed the Medical Board Report, the Proposed Decision of the Administrative Law Judge, and the Agency's decision.

Ms Carla G Katzenberg, attorney for the Agency, addressed the Board and argued that the Board should accept the Medical Board Report and the Proposed Decision of the Administrative Law Judge. Following discussion, the Board deferred further consideration to Executive Session.

On motion made and duly seconded, the Board voted unanimously to meet in Executive Session to consider disability appeals. State Govt Article, Section 10-503(a)(1)(iii) authorizes the Board to meet in closed session to exercise a quasi-judicial function. The Board also met to discuss compensation for certain Retirement Agency employees. State Govt Article 10-508(a)(1)(i) authorizes the Board to discuss compensation for employees of the Retirement Agency.

EXECUTIVE SESSION

The Board met in Executive Session at 11:27 a.m. in the Boardroom of the SunTrust Building at 120 East Baltimore Street to discuss the disability cases and discuss compensation for certain senior employees. Those persons present in Executive Session for discussion were William Donald Schaefer, Chairman, Nancy K. Kopp, Vice-Chair, David B. Hamilton, Morris L. Krome, William D. Brown, Carl D. Lancaster, Dr. Melissa Moye, Patrick O'Shea, F. Patrick Hughes, and John W. Douglass, Trustees. Agency staff members also attending were Thomas K. Lee, Margaret A. Bury, Deborah Bacharach, Howard Pleines, and Monica Bias.

Following the discussions related to disability appeals, William Donald Schaefer, Nancy K. Kopp, David B. Hamilton, Morris L. Krome, William D. Brown, Carl D. Lancaster, Dr. Melissa Moye, Patrick O'Shea, F. Patrick Hughes, and John W. Douglass remained in closed session to discuss compensation issues. Penn Miller and Paul Webb, Department of Budget and Management joined the Trustees. The Board ended its closed session at 11:58 a.m. and returned to regular session to complete the agenda.

REGULAR SESSION

On motion made and duly seconded, the Board voted to ratify actions taken in Executive Session.

John S. Kelly

The Board considered the appeal of John S. Kelly. Following a discussion, a motion made by Mr. Hamilton, seconded by Mr. Brown, the Board voted to adopt the Administrative Law Judge's Proposed Decision and deny Mr. Kelly's request for accidental disability benefits.

Michele B Carlson

The Board considered the appeal of Michele B Carlson. Following a discussion, a motion made by Mr Hamilton, seconded by Mr Lancaster, the Board voted to accept the Medical Board Report and the Proposed Decision of the Administrative Law Judge and deny Ms Carlson's request for disability benefits.

There being no further business before the Board, the meeting adjourned at 11:59am.

Respectfully submitted,



Thomas K. Lee
Secretary to the Board

TKL/mcb

**ADMINISTRATIVE COMMITTEE
OF THE
BOARD OF TRUSTEES
STATE RETIREMENT AND PENSION SYSTEM OF MARYLAND**

MINUTES OF THE AUGUST 10, 2004 MEETING

The Administrative Committee met on Tuesday, August 10, 2004, beginning at 9 28 a m in the Boardroom of the State Retirement Agency, 120 East Baltimore Street, Baltimore, Maryland

William D Brown, Chairman, Morris L Krome, Vice-Chairman, Howard Freedlander, representing Treasurer Kopp, David B Hamilton, and John W Douglass were present Also attending were Thomas K Lee, Executive Director, Carl Lancaster, Trustee, Mr Ellis Kitchen, State Chief Information Officer, Deborah Bacharach, Margo Wheat, Jeannie Abramson, Harvey Raitzyk, Joseph Coale, Dale Markel, Larry Martin, Thomas Gighotti, Sherlynn Matesky, and Mr Howard Pleines

The Administrative Committee discussed the following matters

A. Minutes of the Administrative Committee held June 1, 2004

The minutes of the June 1, 2004 Administrative Committee were approved

B. Administrative Fees

Administrative fees through June 2004 were accepted Ms Wheat indicated that the Retirement Agency ended the fiscal year with a surplus of \$132,000

C. 2005 Legislative Proposals

Mr Howard Pleines presented the Administrative Committee with a report on twelve proposals to be considered for inclusion in the Board of Trustees annual legislative packet As with 2004 proposals, the emphasis from the Retirement Agency is on code simplification The proposals are

- Purchase of Service - Simplification
- Annuity Options - Adjustments
- Annuity Options - Payments
- Termination of Membership
- Discontinue Transfer of Unclaimed Funds to Abandoned Property Division

- Five Year Transfer Restriction -- Disability Retirees
- Special Death Benefit -- Law Enforcement Officers' Pension System
- Dual Employment -- Different Systems
- Maximum Service Credit in a Calendar Year
- Optional Retirement Program -- Allocation of Expenses
- Membership Legislative Pension Plan -- Retirees of the State Police Retirement System
- Governmental Units -- Participation

At the request of Major Krome, the Committee agreed to defer action on these proposals until its next meeting to be held on September 7

D. Earnings Limitation and the Ten Year Rule

At the June Administrative Committee, Mr Carl Lancaster expressed his concerns with Board regulation, COMAR 22 01 11 07, which deals with the 10-year period following retirement when a retiree is to be subject to an earnings limitation. This regulation establishes that the 10-year period runs from January 1 of the calendar year following the date of retirement, or from the date of retirement if retiring effective January 1

Mr Harvey Raitzyk stated that the regulation had been enacted in 1997 to assist the Retirement Agency in complying with the law. He noted that employers provide earnings information on a calendar, or tax year basis, and cannot necessarily provide earnings from date of retirement. Requiring employers to segregate such data could place an extra administrative burden on employers and the Retirement Agency

Mr Lancaster contested that statement indicating that he believed employers could provide that information. He further stated that retirees should not be disadvantaged by having an extended period when they are subject to the earnings limitation (possibly 10 years 11 months) simply for ease of administration. Mr Lancaster contends that the law states that the earnings limitation does not apply to a retiree who is retired for more than 10 years

Mr Lee indicated that the Agency does not want to inadvertently impact members. Staff will include this issue as another reason to support the Board's proposal to eliminate earnings limitations entirely. Ms Bacharach will provide an advice on the possibility of modifying the existing regulation to impact retirees for less than 10 years (round down), and staff will consider options to deal with the immediate problem of current retirees impacted by the earnings limitation more than 10 years after their retirement

E. Kathleen Maroney -- Request to Enroll in the Teachers' Contributory Pension System

Ms Matesky informed the Committee that Kathleen Maroney is currently a member of the Optional Retirement Program, having made that election when she returned to State employment in 2001 (previously enrolled in the Employees' Pension System for 5 years

9 months) She contends that when she returned to State service, she received incorrect advice through the University System directing her to enroll in the ORP rather than renew membership in a State system. She now believes that this advice was not in her best interest, and she is seeking to cancel her enrollment in the ORP and participate in the State's Pension Systems.

Mr. Lee has rejected her request since according to statute an active employee cannot revoke participation in the Optional Retirement Program, once that election has been made. There are no provisions in the law that grant anyone the right to waive this election for any reason.

Action Item: The Administrative Committee recommends to the Board of Trustees that it uphold the Executive Director's decision to issue a summary decision and deny Ms. Maroney's request to appeal to participate in the Teachers' Contributory Pension System. She is to remain a member of the ORP.

F. Independent Status – State Retirement Agency

Mr. Tom Lee indicated that Mr. Douglass asked that the Committee discuss the Board seeking independent status for the Retirement Agency. Mr. Lee stated that the last time the issue had been discussed was in the early 1990's, and that it had not received a favorable response at that time.

Mr. Douglass stated that his concerns are based on his belief that the System should be treated more as an enterprise rather than a State agency, with the flexibility to fill necessary positions and carry out the System's business without the personnel, budget and procurement restrictions placed on State agencies. Particular concerns involve the State's overall position cap and spending affordability limits. Mr. Douglass suggested that the Board pursue independent status anew.

Mr. Lee noted that the Retirement Agency has enjoyed some flexibility with new hires and has the ability to receive additional funding through budget amendments. Mr. Lee indicated that the Agency has received a position through the Rule of 50. He indicated that Mr. Douglass' idea to seek a waiver from the position cap, if necessary, in the next budget coupled with budget amendments would help the Agency. Staff will seek feedback from members of the legislature on the concept of independent status for the Agency. Mr. Lee indicated that he did not believe legislation at this time would be accepted.

G. Status Report – Benefits Information System Development

Mr. Ellis Kitchen, Maryland's Chief Information Officer, provided the Administrative Committee with information on the oversight and assistance that the Department of Budget and Management now provides in the development and implementation of major Information Technology projects. He noted that through his office, DBM staff would

provide support in the areas of procurement, systems development and project performance monitoring

The process that supports the development of new projects is termed the Systems Development Life Cycle (SDLC) SDLC provides support for IT project managers, guides and templates for critical activities, establishes roles and responsibilities, and sets critical output and approval points This gives the project the structure for effective direction and management authority, documentation through development and implementation of the project, and identifies risks early on in order to deal with them promptly

Mr Ellis Kitchen noted that during the numerous steps necessary to complete a successful project his office would work with the project manager and other SRA staff to make the Board's current effort successful Throughout the process there will be independent verification and validation to ensure that the Agency adheres to the scope of its project and that the contractor delivers the promised, functioning product He noted that to hold to the requirements of the project requires strong management

Mr Lee stated that it will be critical for the Agency to have sufficient time to develop and implement this new IT system The Agency is seeking the General Assembly's assistance to establish a moratorium on major legislative changes to give us the needed time to develop and implement a successful project to ensure that the statutory changes do not adversely impact the implementation of the new system

Mr Lee also indicated that the Agency is beginning to build the infrastructure necessary for its new IT project Mr Gary Scribner has been designated as the project manager, while the Agency has hired Mr Dale Markel to oversee the daily operations of the Legacy system Staff has already documented its work procedures, and a contract has been let with PEC Solutions Inc to review the Agency's business practices The Agency continues to work with participating employers to ensure that payroll data – a most critical element in the benefits process – is reported in the proper format and is correct

Mr Lee concluded his remarks by noting that the business process review should be completed by December An IT project timeline should be in place within the year

Mr Hamilton asked if the State hoped to have the capabilities of various systems communicating with each other Mr Kitchen indicated that through Network Maryland and an architecture review project this would be possible Mr Freelander indicated that he thought the design and architecture of a system would be critical in the success of a project Mr Kitchen agreed noting that was part of the value of SDLC

Mr Brown thanked Mr Kitchen for his report and noted that the Board looked forward to working with him on a successful project

H. Status Report – Use of Electronic Mail

Mr Lee noted that Major Krome and Mr Douglass have asked if the Agency can provide the voluminous information received each month for the various Trustee meetings in a format other than paper Mr Coale, Public Information Officer, indicated that the Agency has established a test portal for the development of a dedicated website for the Trustees

The first step to alter the means of providing information to the Board will be to use CD-ROMS to distribute meeting information to the Trustees This should be accomplished within the next few months Mr Coale noted that he will keep the Board apprised of the progress with this ongoing project

I. Approval of Employer Pick-Up Program – St. Mary's Metropolitan Commission

Action Item: On motion made by Major Krome, and seconded by Mr Freeland, the Administrative Committee recommends to the Board of Trustees that it approve St Mary's Metropolitan Commission's participation in the State Pick-Up Program

J. Ethics and Compliance Officer

Mr Hamilton asked that the Administrative Committee consider establishing the position of Ethic and Compliance Officer He noted that while the System is not a corporation, it is still a good idea to have such a position based on what the Board and Retirement Agency are tasked to accomplish Mr Lee noted that Calpers has a compliance office whose director reports directly to the Board while working with the internal audit staff and legal counsel

Mr Lee was asked to prepare a recommendation for the Committee's consideration in relation to establishing an ethics or compliance officer position, possible including a request for a compliance officer in the Agency's 2006 budget request

K. Compensation Issues

On motion made and duly seconded, the Board voted unanimously to meet in Executive Session to consider compensation for specific Agency staff State Govt Article, Section 10-508(a)(1)(i) authorizes the Board to meet in closed session to discussion compensation issues

EXECUTIVE SESSION

The Board met in Executive Session at 11 40 a m in the Boardroom of the SunTrust Building at 120 East Baltimore Street to consider compensation for the Executive Director, Chief Investment Officer and Retirement Administrator William D Brown, Chairman, Morris L Krome, Vice-Chairman, Howard Freedlander, representing Treasurer Kopp, David B Hamilton, and John W Douglass were present Following

these discussions the Board ended its closed session at 12 15 p m and returned to regular session to complete the agenda

REGULAR SESSION

L. Other Business

Mr Brown asked Mr Lee if the Agency has a written evacuation plan Mr Lee provided the plan to Mr Brown Mr Brown noted he was pleased that this plan was in place

Two additional employers have agreed to participate in the Employees' Pension System effective July 1, 2004 St Mary's Metropolitan Commission and Queenstown Also, the City of Salisbury and Queen Anne's County have transferred their firefighter and sheriffs, respectively, into the Law Enforcement Officers' Pension System effective July 1, 2004

Mr Lee noted that the tentative schedule for the Joint Pension Committee's Interim meeting is presented Those meeting now are scheduled for September 14, October 12, and November 16 The Joint Committee may alter dates, times and subject matter for each

Mr Lee also reported that five active members have attained the necessary signatures to be placed on the ballot for election to the Board of Trustees Those individuals are Joseph C Bryce, Government Relations, University System of Maryland, Sheila Hill, Patuxent Institution, Department of Health and Mental Hygiene, James H McLean, Department of Business and Economic Development, Ruth Anne Ogle, Maryland Parole Commission, Department of Public Safety and Corrections, and Joseph N Wilderson, Jr , Office of Policy and Research, Maryland State Highway Administration

M. Adjournment

There being no further business, Mr Brown adjourned the meeting at 12 20 p m



J Howard Pleines